

Concept Note on Monitoring of ERF Funded Projects in KP/FATA

In view of the recent funding of ERF for education response in KP/FATA, five projects will be initiated in the KP/FATA by cluster members. Education cluster is updating monitoring mechanism and related tools with the consultation of cluster partners. A Working Group on ERF project monitoring mechanism has been set up at national level. Members of KP/FATA cluster will be contacted to provide their feedback monitoring mechanism and related tools including frequency and number of visits and membership of the monitoring team.

Roles and Responsibilities: Education cluster KP/FATA with the support of Education department and FATA Education Directorate at provincial level will facilitate the process; Government will designate its representatives at provincial and district level. Cluster partners present at district level will send their nominations to KPK/FATA cluster for taking part in the monitoring process.

Monitoring team:

- Cluster focal agency (NGO/local NGO) present at district, and district level representatives from Education department/Directorate will be part of monitoring team at district level. District education office will support the visits.
- Another joint monitoring team will consist of staff from ERF secretariat and education cluster (national/provincial level). This team will also conduct education monitoring visits at field level.

Monitoring tool: Project owner of the ERF project will provide monthly progress on monthly monitoring tool and will update school level fact sheet which will help to track the information about planned results, actual results, and gaps. Following are the tools:

- ERF project monitoring tools. School level fact sheet. (To be filled by Project owner:)
- Trip report (To be filled by cluster monitoring team:)

Reporting: Project owner will share updates with Education cluster on ERF project monitoring tool and School level fact sheet. Monitoring team will share its updates regarding the visits on trip reports with education cluster at provincial/national level for follow up actions.

Logistics

- Local NGO/Education office will use their own transport for the visits inside district ,
- District education office can also request the project owner to provide transport only for the monitoring visit.
- In case of OCHA/Education cluster joint monitoring visit OCHA/UNICEF will arrange transport and security clearance of their staff

Community involvement: Besides visiting project hardware and soft activities, project monitoring team will meet teachers, students, education officials, parents, and community leaders, displaced people to get their feedback regarding the project interventions.

Frequency of monitoring: As per agreement of cluster members, the following frequency will be adopted:

- A minimum of three visits will be held at district level by district level monitoring team led by representative of district education office and accompanied by local NGO.
- Other three joint monitoring visit will be held by staff of ERF secretariat and Education cluster.